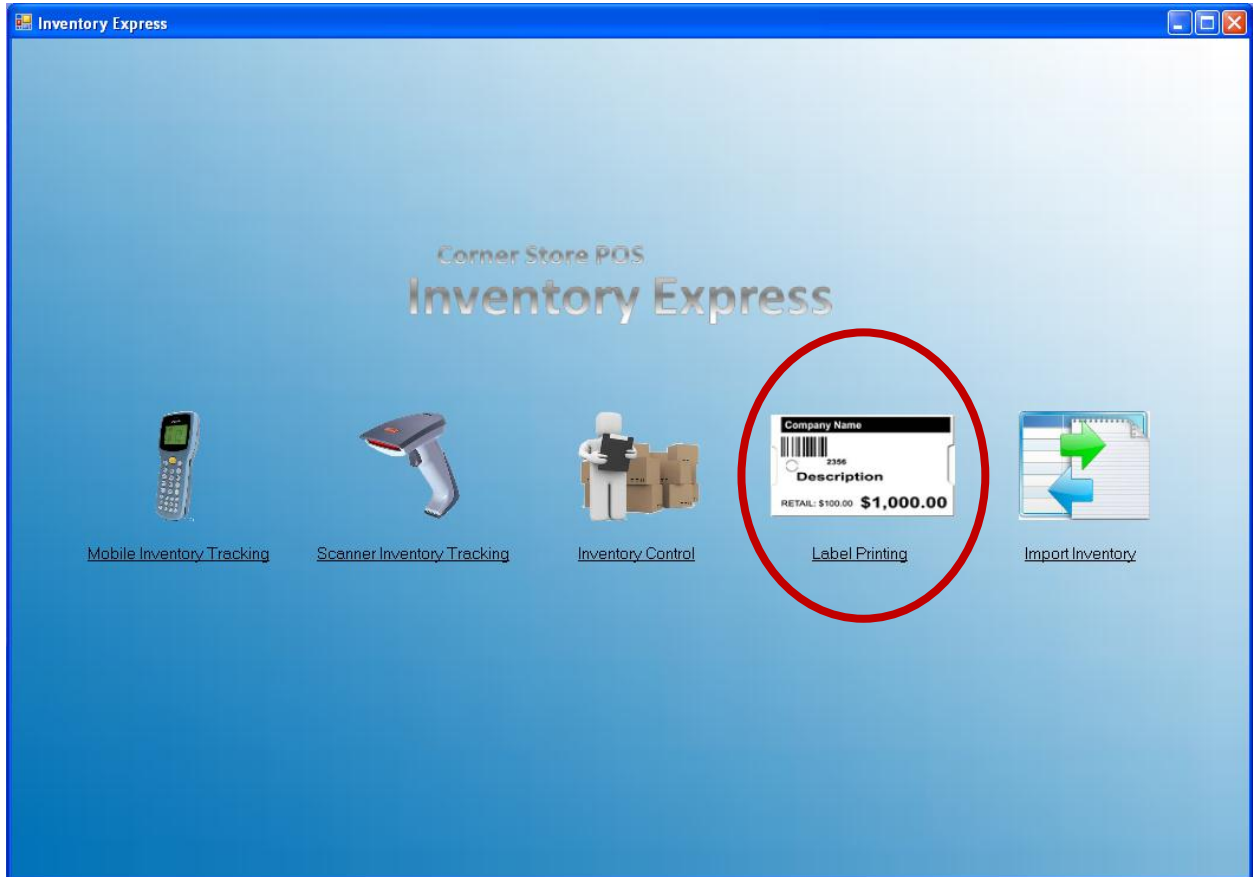


## Label Printing

You can print out labels to place on your products. In order to do this you need a Label Printer. This is great for those who create their own labels for their items.

First you should open up **Label Printing**.



## **Label Printing Menu**

Options

Barcode Express

Select Company Name to Print From Database

Select Label Format: Select Label Type

Print Alternate Company Name: CS POS

Quick Print: Scan item to print label

Barcode	Name	Price	Number Of Labels
000	Lotto Payout	0.0000	0
0001	Lotto Ticket	0.0000	0
042491357102	Push Pins	3.2100	0
1	Non-Taxable Item	0.0000	0
10	Office	0.0000	0
1002	Map	1.0000	0
11	Liquor	0.0000	0
110	Snickers	0.9300	0
111	M&Ms	1.2900	0
112	Peanut MMs	0.9300	0
12	Coffee	1.0000	0
12003	S	5.0000	0
123455	PAPER CLIPS	0.5000	0
123456	STAPLES	1.0000	0
123457	PAPER	3.0000	0
123458	PENS	0.5000	0
123459	PENCILS	0.1000	0
12568	STICKY N	5.2500	0
1425	Cigar	0.0000	0
2	Tax 1	0.0000	0
200	Eggs	4.6700	0
201	Butter	1.4000	0

Add Item To Print List

Show All Rows

Print

From here you can print labels for your items. You can search for items you'd like to print out. Here's how.

Step 1: Locate the item you want to print by searching the inventory. Every item in your CornerStore inventory will be here. You can also scan a specific item in the **Quick Print** box.

Step 2: Select the item then designate how many labels you would like to print in the column. Repeat this process until you have everything you want printed.

Step 3: Press **Add Item To Print List**, here you can also add more items to the print queue by typing in the barcode/name/price/copies to print. You can also go back to the main inventory by clicking **Show All Rows**.

Step 4: You can also print your Company/Store name on the labels. You can either use the name in CornerStore by checking the checkbox **Select Company Name to Print From Database**, or you can write a different one in the Print Alternate Company Name box

Step 5: Select your Printer Model and Paper Type in the **Select Label Format** dropdown.

Step 6: Press **Print**, all your labels should be print out.

**REMEMBER:** Before you press print, that the **Number Of Labels** column is correct, it will **NOT** print any label with a number of zero.

**REMEMBER:** This only works with the **Zebra Label Printer** or the **Cognitive Label Printer** in only **Regular** or **Half** sizes

