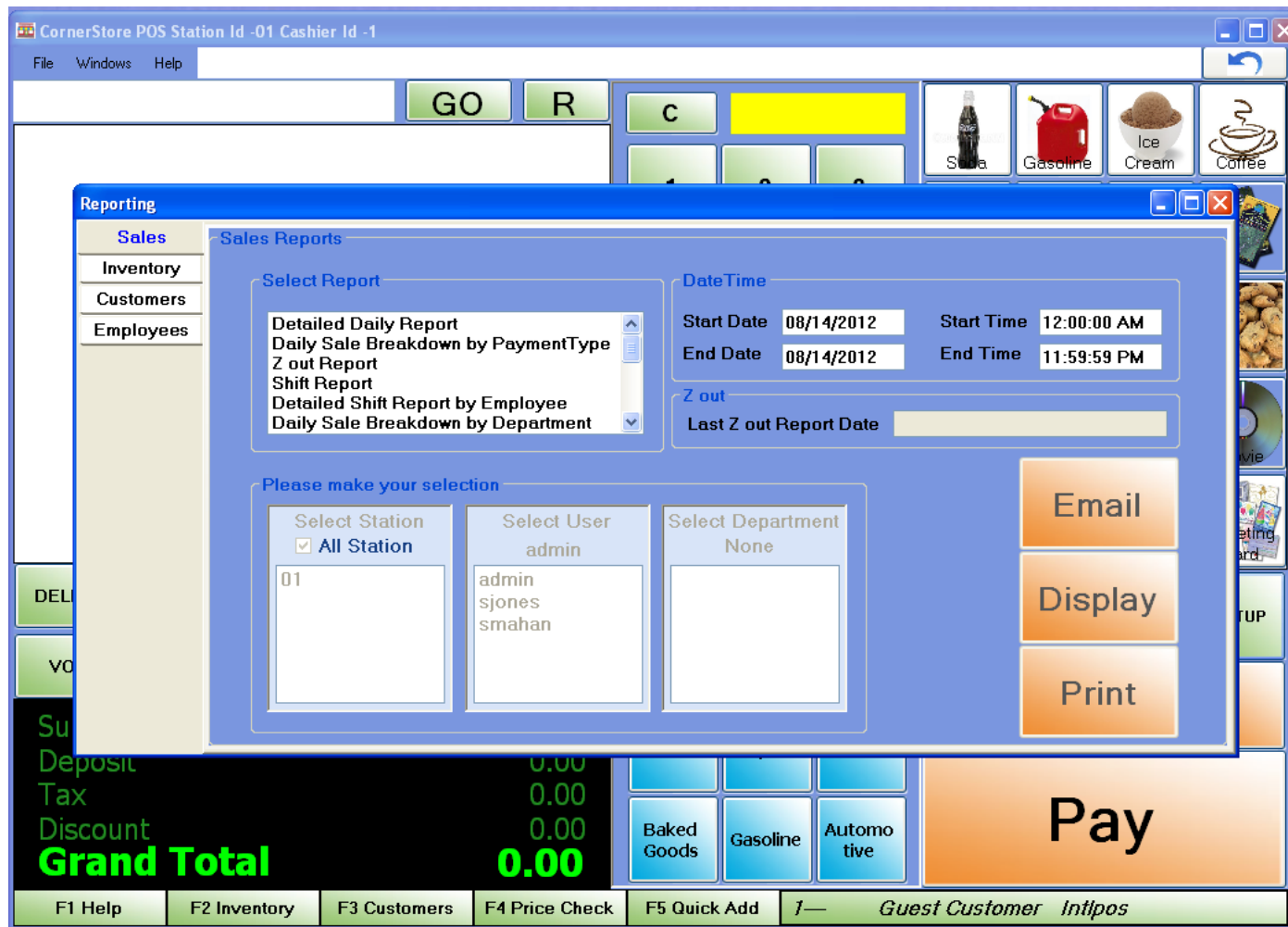






CornerStore POS Reporting Screen Explanation

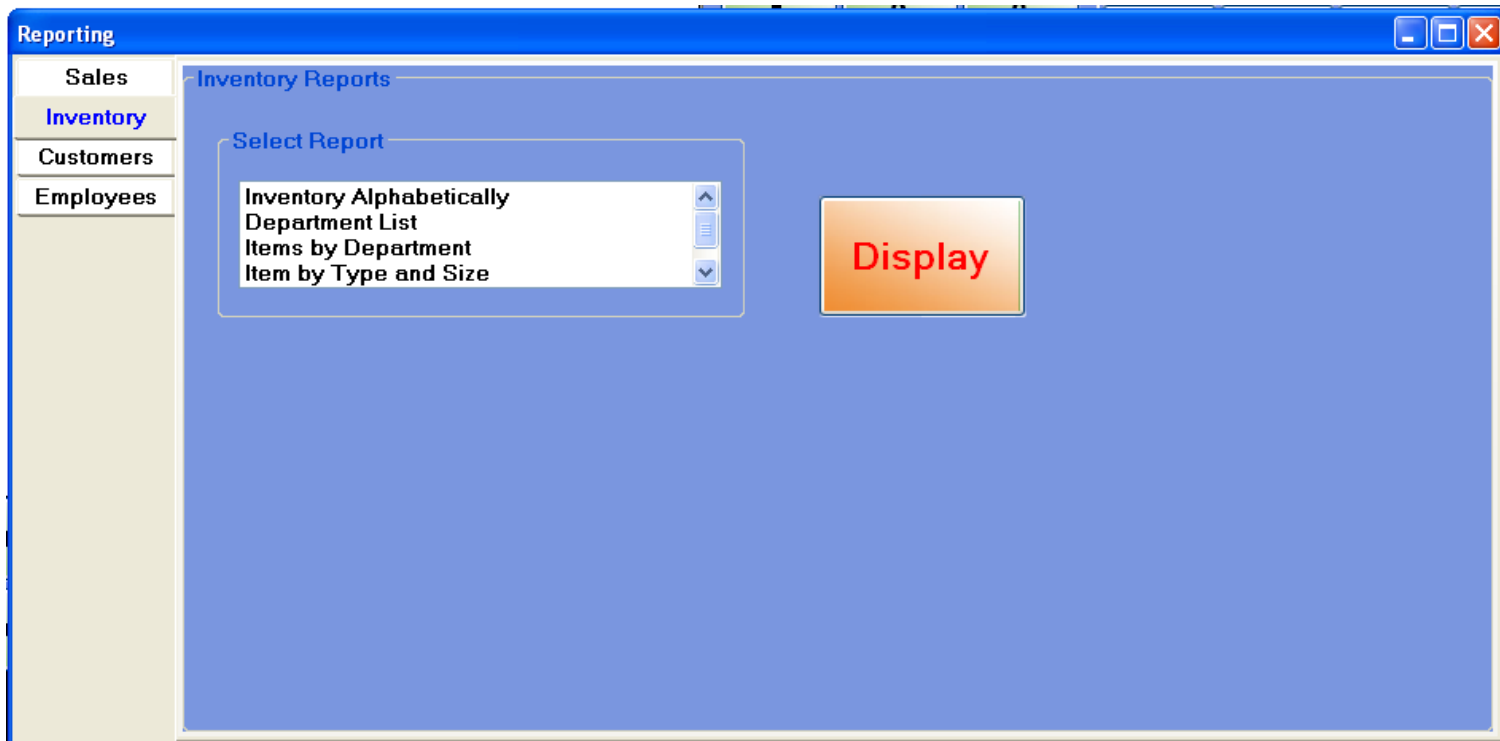


Main Screen – Sales Reports

<p>Select Report</p> <ul style="list-style-type: none"> Detailed Daily Report Daily Sale Breakdown by PaymentType Z out Report Shift Report Detailed Shift Report by Employee Daily Sale Breakdown by Department 	<p>This is the field where you can select the reports you would like to view. For a list of all reports we have, explaining their uses and functions please check out our Reporting Guide: http://cornerstorepos.com/downloads/Manuals/Reports.pdf</p>
<p>Date Time</p> <p>Start Date <input type="text" value="08/13/2012"/> Start Time <input type="text" value="12:00:00 AM"/></p> <p>End Date <input type="text" value="08/13/2012"/> End Time <input type="text" value="11:59:59 PM"/></p>	<p>This is where you would enter in the start/end date and the start/end time of the report you would like. The default date is the current date and the time is from 12:00:00AM to 10:59:59PM</p>
<p>Z out</p> <p>Last Z out Report Date <input type="text" value="4/20/2012 5:02:05 PM"/></p>	<p>This is the information for when you took the last Z-OUT report. The Z-Out report takes a report currently all the way back until you took the last z-out report. If it is your first z-out, it will output all information up to that point.</p>
<p>Please make your selection</p> <div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid #ccc; padding: 5px; width: 30%;"> <p>Select Station</p> <p><input checked="" type="checkbox"/> All Station</p> <p><input type="text" value="01"/></p> </div> <div style="border: 1px solid #ccc; padding: 5px; width: 30%;"> <p>Select User</p> <p>admin</p> <ul style="list-style-type: none"> admin sjones smahan </div> <div style="border: 1px solid #ccc; padding: 5px; width: 30%;"> <p>Select Department</p> <p>None</p> <p><input type="text"/></p> </div> </div>	<p>This is where you would select the information for specific reports. Some reports let you choose stations and some reports let you choose specific employees. Some reports automatically choose all stations and all employees.</p>

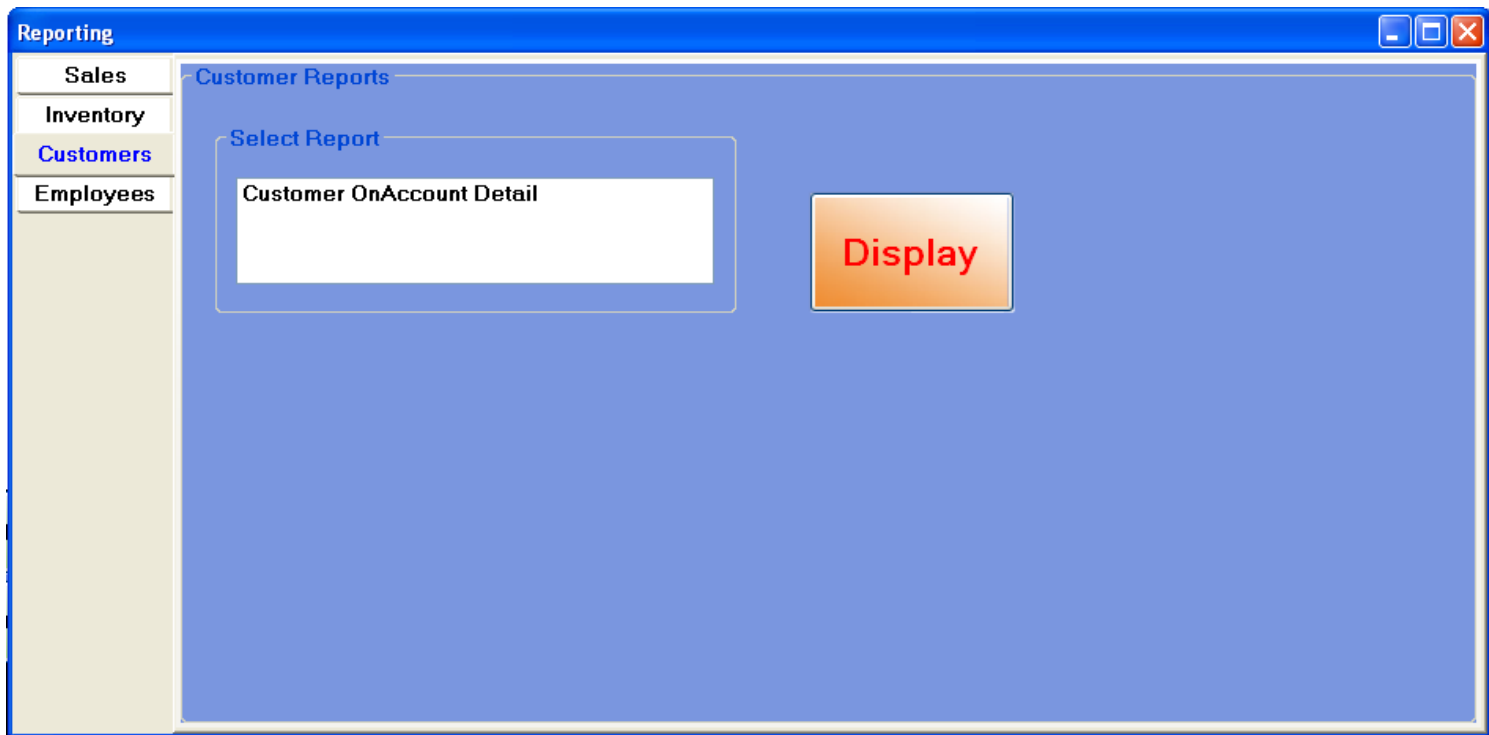
		<p>Click this option to email your report. The email address it will be sent to is the email listed under the Admin entry in employee maintenance. Some reports do not have this feature.</p>
		<p>Click this option to display your report on screen. Check the lower section to see the options you have viewing the report. Not all reports have this option</p>
		<p>Click this option to print out this report through your receipt printer. This feature is not available for all reports.</p>
		<p>This is the tab to switch between the reports. The Sales reports, the Inventory reports, the Customer reports and employee reports.</p>

Inventory Reports



	<p>In the Inventory report tab, you can select these reports in order to display on screen. Display is your only option for these.</p>
	<p>Click this button to display your Inventory reports.</p>

Customer Reports












	<p>This is your customer on account report. This will show you what customers have a “tab” with your store and how much they owe.</p>
	<p>Press this button to display the Customer reports</p>

Display report

The screenshot shows a SAP Crystal Reports window titled 'DailyInvoices'. The report is for the date 8/13/2012 and is titled 'Sales Invoices'. The data is presented in a table with the following columns: Date Time, Invoice #, Customer #, Cashier ID, Net Sale, and Tax Total. The report shows 8 invoices for the date 8/13/2012.

<u>Date Time</u>	<u>Invoice #</u>	<u>Customer #</u>	<u>Cashier ID</u>	<u>Net Sale</u>	<u>Tax Total</u>
8/13/2012					
5:30:01	8	1	2	\$5.00	\$0.3
5:30:22	9	1	2	\$12.00	\$0.8
5:30:27	10	1	2	\$3.75	\$0.2
5:30:48	11	1	2	\$17.74	\$1.2
5:31:42	12	1	2	\$11.99	\$0.8
5:37:12	13	1	3	\$15.00	\$0.9
5:37:23	14	1	3	\$64.00	\$4.4
5:38:38	15	1	3	\$40.36	\$2.8
5:41:37	16	1	2	\$1.00	\$0.0

Current Page No.: 1 | Total Page No.: 1 | Zoom Factor: 100%

	This lets you save the report into another format such as PDF or Excel.
	This button prints out the report in a regular ink or laser printer. This will not print out on your receipt.
	This will refresh the page
	This will toggle the Parameter Panel.
	This will toggle the Group Tree, use this to jump to a specific category such as departments in Daily Sale Breakdown by Department or Dates on Daily Invoices (if you expand the start and end date)
	Use these to go to first page, previous page, next page, last page respectively.
	This displays what page you are on out of how many pages.
	Use this to search for specific text in the document
	Use this to zoom in and out of the document.