

# INTERNATIONAL POINT OF SALE

## User Manual for the On the Fly HT630 Mobile Inventory Tracking Program



**International Point of Sale has developed a program for the Unitech HT630 mobile Computer to optimize and make scanning items into CornerStore easier. CornerStore has also made a program built into CornerStore to read and edit information to and from your Inventory.**

**Upgrade from the HT 580: Now, instead of having to load formcaching from your computer every time you want to change how many fields to enter, the program gives you the form choices.**

## Installing the Necessary Files

### Installing the USB Driver:

In order to use the program on the HT630, you must upload it onto the device, download the drivers, and download the software required.

**Download** the On the Fly ZIP File at

<http://cornerstorepos.com/downloads/hardware/CornerStore%20OnTheFly%201.0.zip>

Unzip the file. **[right click > extract all > follow next prompts]**

**Step 1:** Go to the folder **CornerStore OnTheFly > USB\_Driver\_Setup**



**Step 2:** Double Click and **Run** the file.

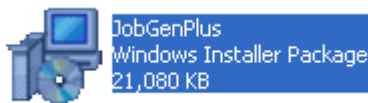


**Step 3:** The driver will automatically do the rest. You will see this window before it is finished.

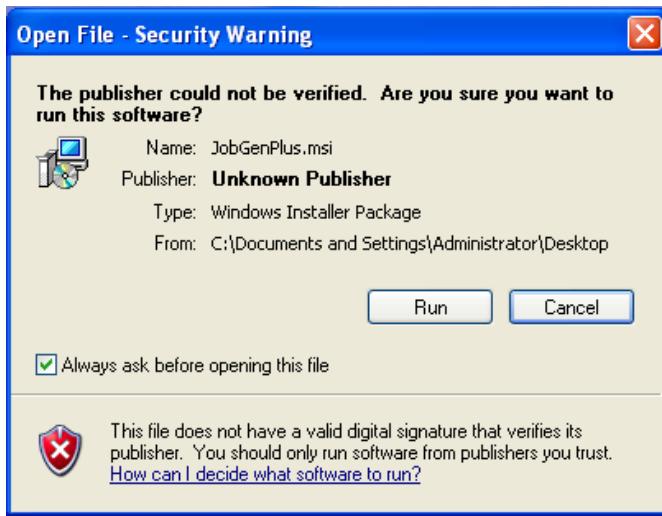
```
C:\DOCUME~1\ADMINI~1\LOCALS~1\Temp\DPInst_Monx86.exe
32-bit OS detected
"C:\DOCUME~1\ADMINI~1\LOCALS~1\Temp\DPInstx86.exe"
Installing driver.....
FTDI CDM Driver Installation process completed.
```

## Downloading JobGen and PTComm Manager:

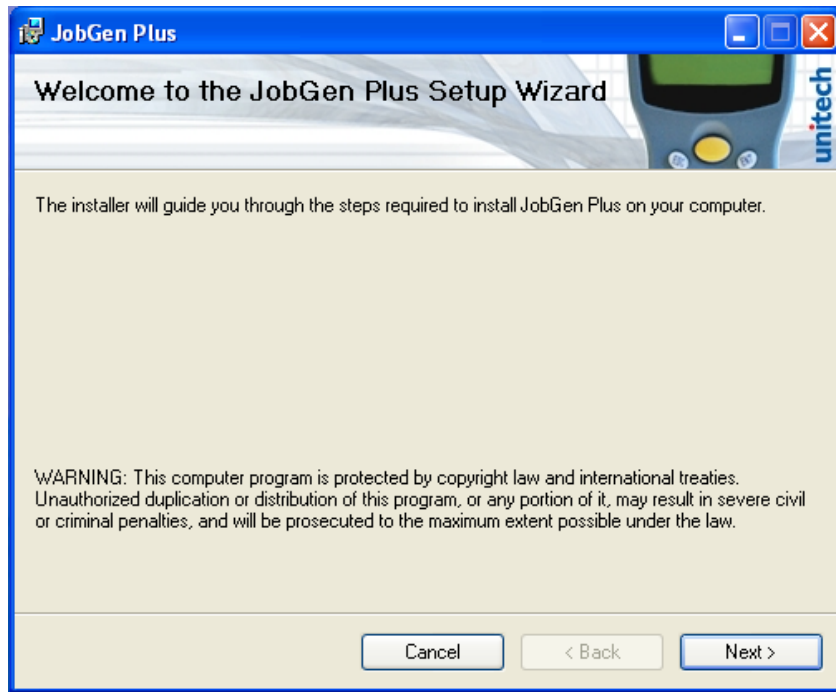
**Step 1:** Go to **CornerStore OnTheFly > JobGenPlus**



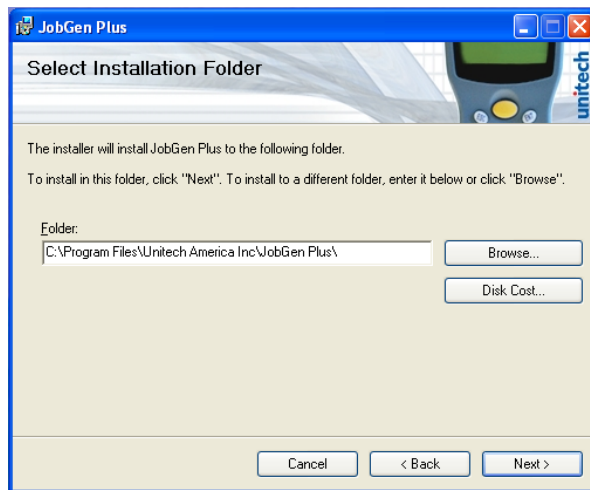
**Step 2:** Run the installer.



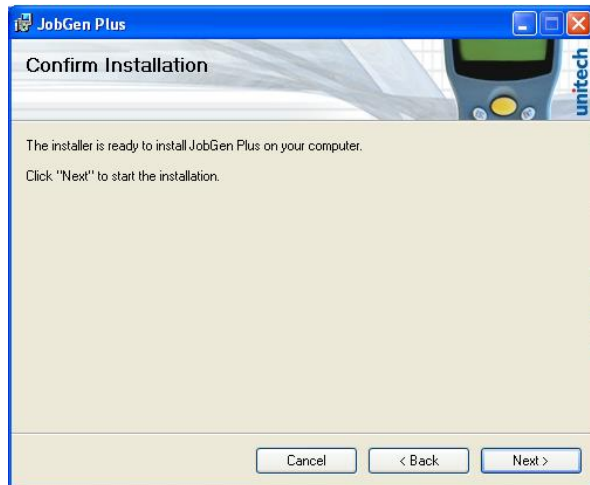
**Step 3: Click Next.**



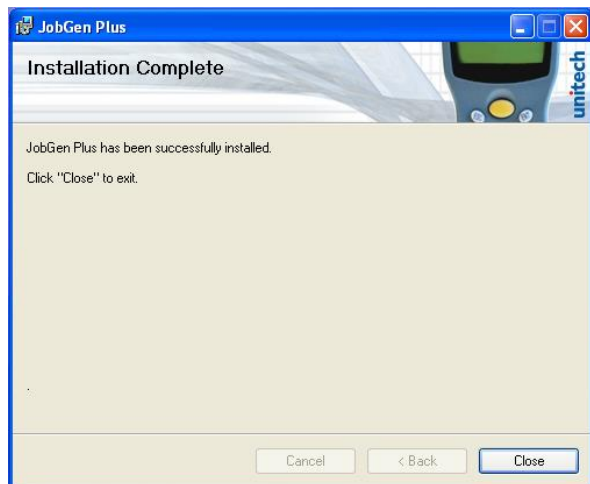
**Step 4: Click Next.**



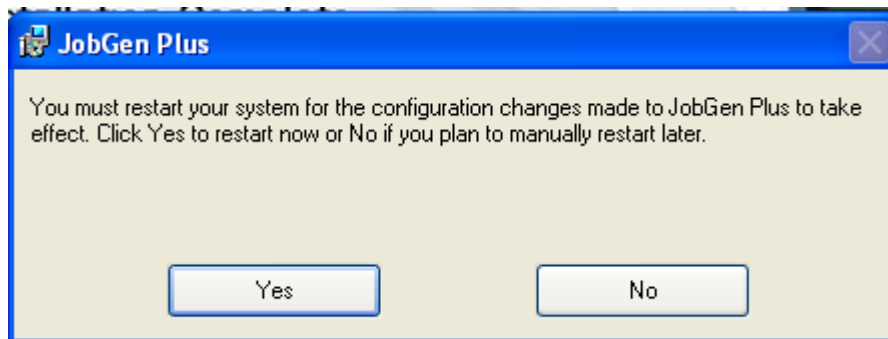
**Step 5: Click Next.**



**Step 6: Click Close.**



**Step 7: Click Yes, your computer will restart.**



After everything is downloaded, you should plug in the HT 630 into your computer.

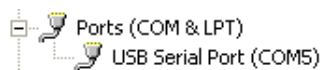
You can find the manuals on how to use and set up the HT630 at these guides:

[http://us.ute.com/pdf\\_download.php?id=932](http://us.ute.com/pdf_download.php?id=932)

[http://us.ute.com/pdf\\_download.php?id=471](http://us.ute.com/pdf_download.php?id=471)

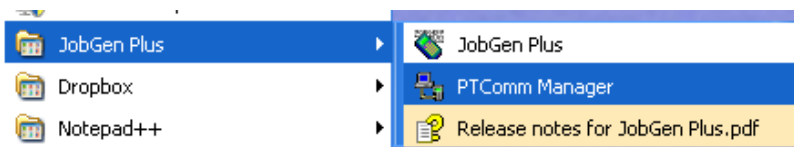
## Using PTComm Manager and the OnTheFly Program

**Step 1:** Go to **Start > RIGHT CLICK Computer > Manage > Device Manager > Ports.**

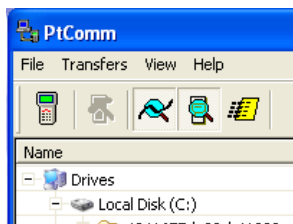


**Take note** of the port that was created.

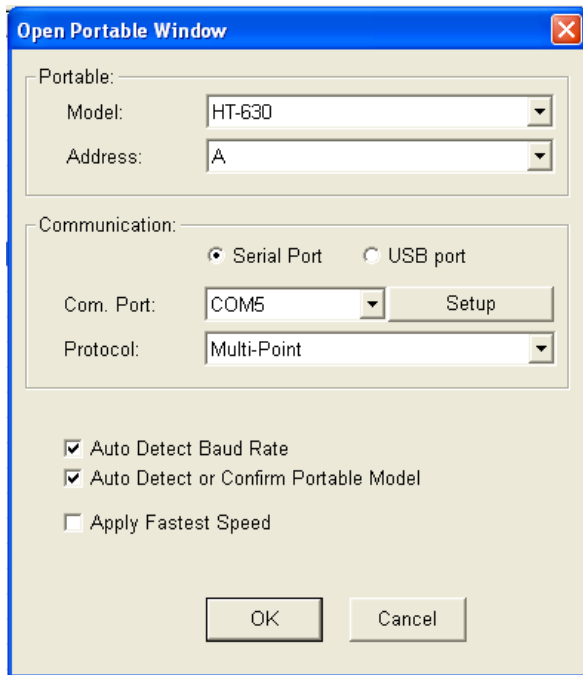
**Step 2:** Go to **Start > All Programs > JobGen Plus > PTComm Manager**



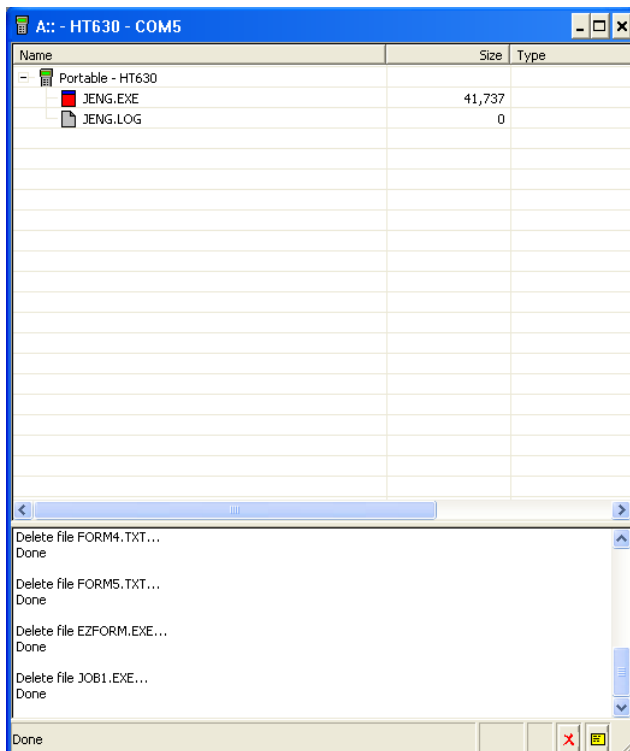
**Step 3:** Click on the **connect** button in the upper left corner. **Make sure the HT630 is plugged in.**



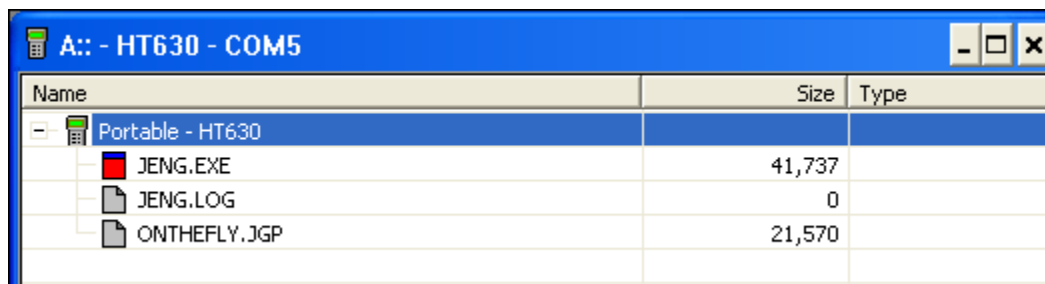
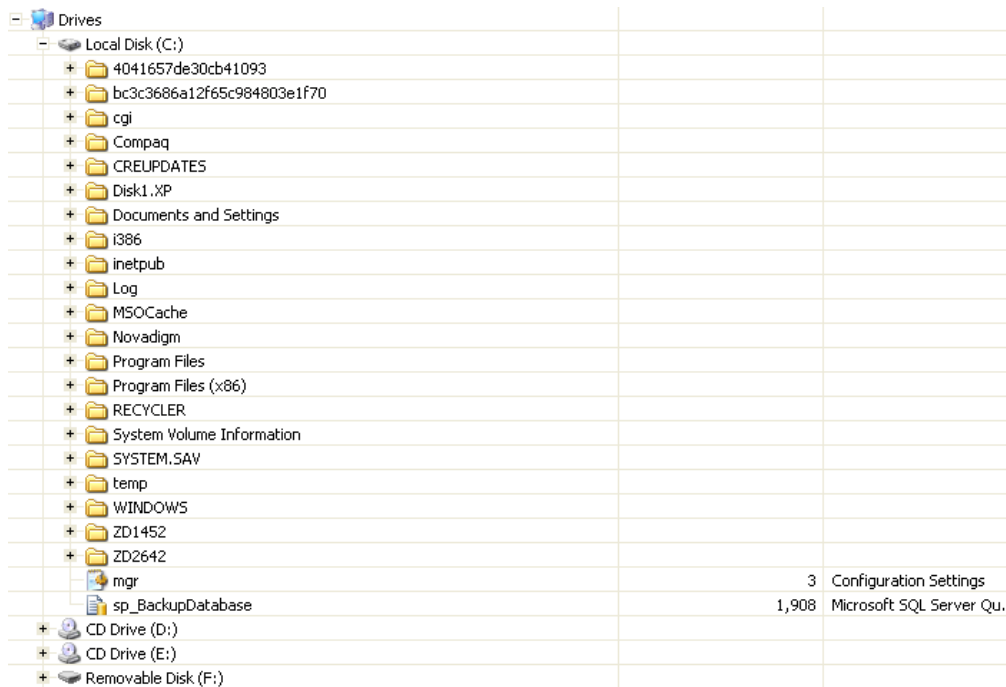
**Step 4: Select the com port** from before, and make sure your setting match the ones below, then click **OK**.



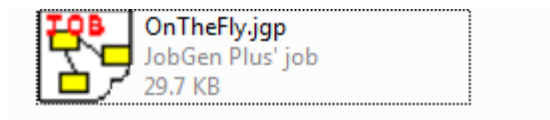
You should hear a beep from the HT630. This is what should pop up. **NOTE:** There may or may not be pre-existing files in the HT630.



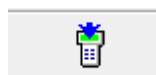
**Step 5: You can freely drag and drop files to and from this window.** You will have access to all your computer's files on the right, as shown here.



**Step 6: In the CornerStore OnTheFly folder, open up OnTheFly.jpg**

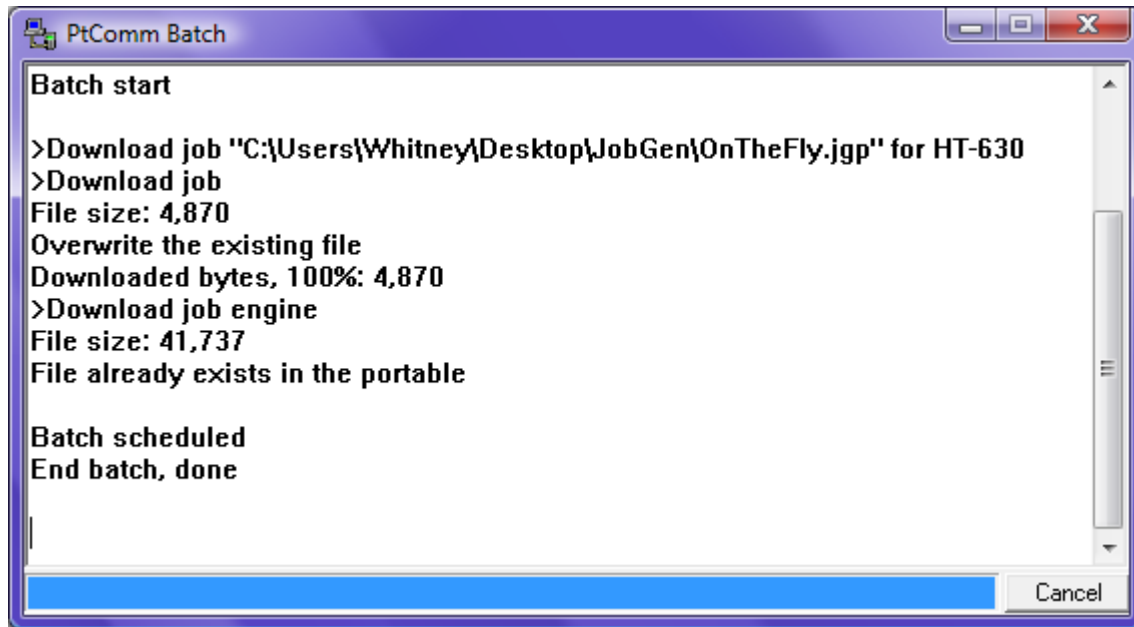


**Step 7: DO NOT** alter any of the programs below; **press this button** to upload the program





**Step 8:** You should see this message; the program is now on the device.



**Now you are ready to use the Program on the HT 630.**

When you turn on the HT630 you may arrive at a screen that says

HT530 BIOS V2.08

MEM 512 KB

>

Press and hold the **"CMD"** button on the device. You will see the main menu.

1. RUN	2.TER
3. COM	4.DIR
5. ERA	6.TYP
7. CPY	8.SET

From the Main cmd menu, you can select **RUN** by pressing “1”, then use the arrow keys to look for “**OnTheFly.EXE**”, once you find it press “**ENT**”. When you open up the form, you will see a splash screen. Press any key to continue.

```
Welcome TO
CornerStore's
On The Fly Mobile
Inventory Tracking
Software!

Press Any Key:
```

You will have the **5 forms** to choose from. **NOTE: You can choose to append a form or delete and create a new one.** Each form has its own purpose and field requirements.

**Select the form** you would like by **entering in the number** that corresponds to the form you would like. It will then bring up prompts to enter in the information asked.

```
Chose an option:
1)Add Item (Full)
2)Add Item (Part)
3)Replace/Add stock
4)Replace Price
5)Edit Item Details

Entry: _
```

When you select your form, you will be prompted to either clear all data or start new, or you can add to existing data in the form.

```

would you like to...
1)Add Exisitng Data
2)Delete and Create
  
```

After you make your selection, enter in the information based on the prompt.

### Form 1: Barcode, Name, Price, Cost, Stock, Department, Tax 1?, Tax 2?

This form is for adding a detailed item into CornerStore. Scan the new item then enter in the information above in that order. You can only add a new item into CornerStore with this form.

```

Barcode:1600027527__
Name:HN CHEERIOS___
Price:1.50____
Cost:.78____
Stock:20____
Dept #:3____
Tax1 (1=Y/0=N):1___
Tax2 (1=Y/0=N):0___
  
```

### Form 2: Barcode, Name, Price, Stock, Department

This form is for adding a basic item into CornerStore. Scan the new item then enter in the information above in that order. You can only add a new item into CornerStore with this form.

B	a	r	c	o	d	e	:	1	6	0	0	0	2	7	5	2	7	_	_
N	a	m	e	:	H	N		C	H	E	E	R	I	O	S	_	_	_	_
P	r	i	c	e	:	1	.	5	0	_	_	_	_	_	_	_	_	_	_
S	t	o	c	k	:	3	0	_	_	_	_	_	_	_	_	_	_	_	_
D	e	p	t		#	:	3	_	_	_	_	_	_	_	_	_	_	_	_

### Form 3: Barcode, Stock

This form is for updating or adding in stock to CornerStore. Scan the item then enter in the stock you would like to add or replace.

B	a	r	c	o	d	e	:	1	6	0	0	0	2	7	5	2	7	_	_
S	t	o	c	k	:	4	8	_	_	_	_	_	_	_	_	_	_	_	_

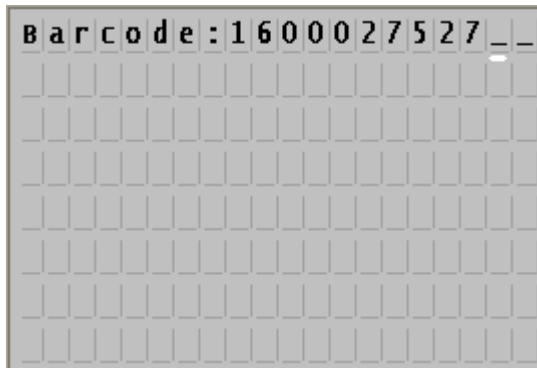
### Form 4: Barcode, Price

This form is for updating the Price of items in CornerStore. Scan the item then enter in its new price.

B	a	r	c	o	d	e	:	1	6	0	0	0	2	7	5	2	7	_	_
N	e	w		P	r	i	c	e	:	1	.	6	0	_	_	_	_	_	_

## Form 5: Barcode

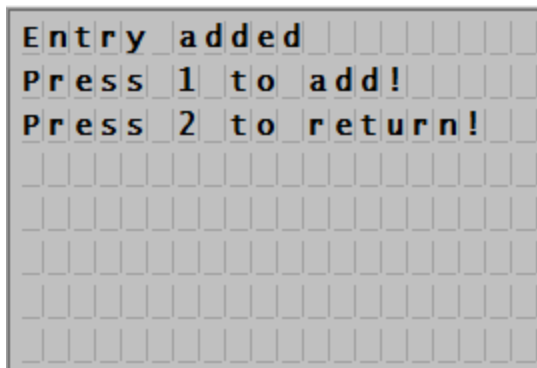
This form is just for grabbing barcodes. Using the Mobile Inventory Tracking feature in Inventory Express, you can quickly add in new items using your keyboard instead of using the mobile computer. Scan for the list of items you would like to add into cornerstone.



Barcode: 1600027527 \_ \_

The form consists of a grid of 10 rows and 10 columns of input fields. The first row contains the text 'Barcode: 1600027527 \_ \_'. The remaining 9 rows are empty.

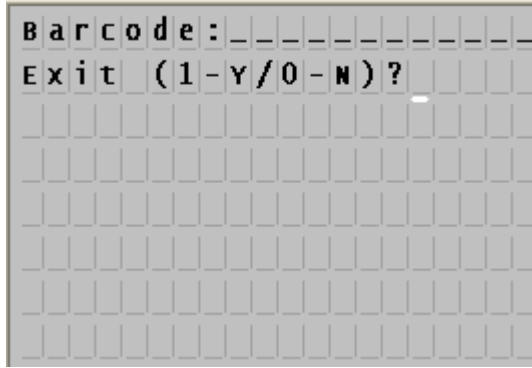
After you fill out the form, it will give you a message everything was written down and saved onto the HT630. You will see this window. **Press 1 to add another item.** Press **2 to return to the main menu.**



Entry added  
Press 1 to add!  
Press 2 to return!

The form consists of a grid of 10 rows and 10 columns of input fields. The first three rows contain the text 'Entry added', 'Press 1 to add!', and 'Press 2 to return!'. The remaining 7 rows are empty.

When you are done at any time just press **“ESC”** and press **1** for yes.



### Retrieving the Forms from the Device

Once you are done scanning all your items into the mobile inventory tracking, it is now time to upload them into CornerStore. The first thing you need to do is to plug in the HT630 into the computer using the transfer cable. Then you should open up **PT Comm Manager** by going to **Start > All Programs > JobGen+ > PT Comm Manager**.

Click the **connect button** again and then click **OK**. The settings should be saved from before.

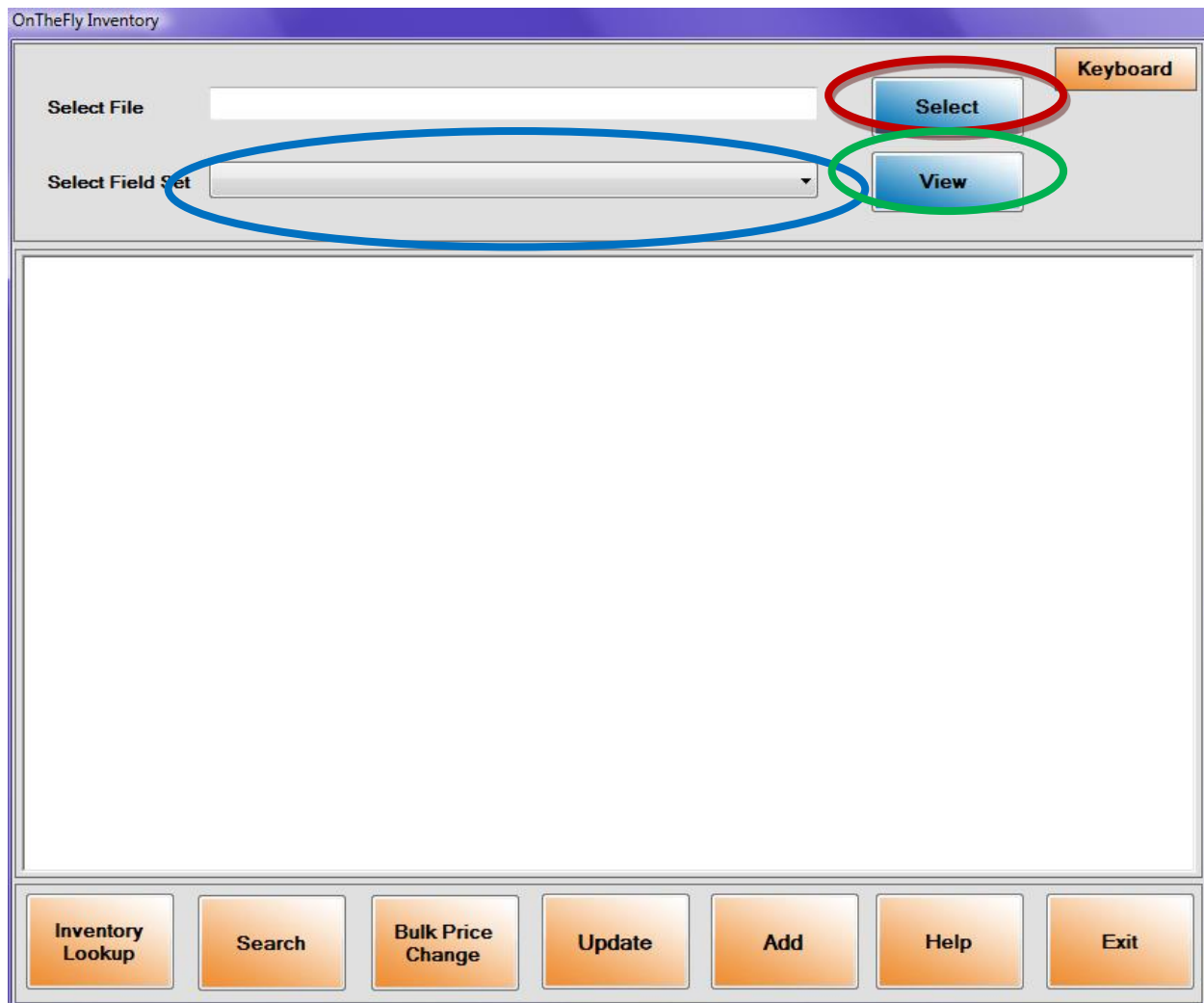
You will see **Form1, Form2, Form3, Form4, and/or Form5** now added into the HT630 device. You can **take and drag them onto your computer** into an appropriate folder or desktop. They will now be used by CornerStore's Inventory Express Program.

Open up **CornerStore** and log in. Then go to **Setup > Administrator > OnTheFly Inventory**



## OnTheFly Inventory

Step 1: Click **Select** to look for the file you took from the HT630

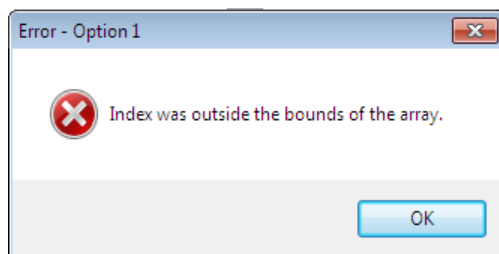




Step 2: Select Option 1 or Option 2 in the Select Fields option.

Limitation: You need to select proper option in the application. If you by mistake select different option in the application (e.g. you have selected Form 2 but you browsed for form 5) then it will give you error.

The error message would be,



Step 3: Once you have selected proper separator and fields you can view data in the file by clicking on button **View**.

Inventory Express

Select File: C:\Users\Whitney\Desktop\JobGen\FORM1.TXT Select Keyboard

Select Field Set: 1. ItemNo, ItemName, Price, Cost, ItemStock, DeptId, Tax1, Tax2 View

Selected file should also contain 7 Fields.

	ItemNo	ItemName	Price	Cost	ItemStock	DeptId	Tax1	Tax2
▶	7862510	NOTEBOOK	1.00	0.50	30	1	1	0
	7862511	PENS	0.50	0.10	200	1	1	0
	7862512	ERASER	0.50	0.25	100	12	1	0
	7862513	WHITE OUT	1.50	1.00	50	1	1	0
	7862514	TAPE	0.99	0.50	50	1	1	0
*								

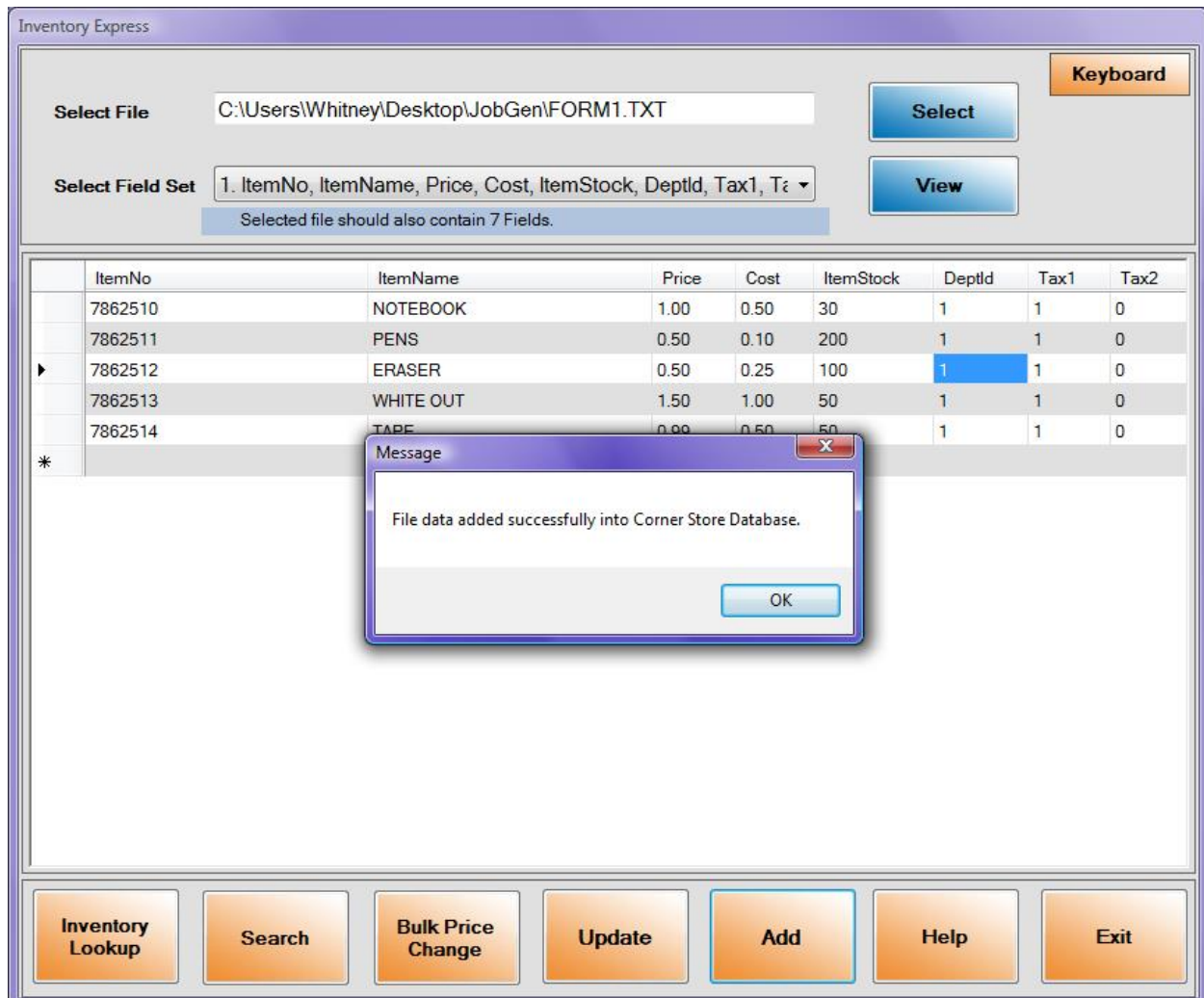
Inventory Lookup Search Bulk Price Change Update Add Help Exit

Once the data has been display if you want to make any changes say,

1. Change the Item Name, Price, Cost, Item Stock, Department, Tax Rate1 and Tax Rate 2 by clicking on the field you want to change.
2. Check whether data has been added or scan properly, and so on
3. If you missed any item at time of scanning then you can manually add details of those particular items into new row before inserting into the database.

You are allowed to do it before inserting data into database.

Step 4: Once the changes has been done and if you want to save data from file into database you can click on button **Add**.



## How to Replace/Add Stock?

Step 1: Browse for the Form3 or Form4 file.

Step 2: Select the Field Option 3 or 4. Replace only works for these 2 options.

Step 3: Click on **Replace Data** button. You will receive message whether you want to replace it or not. Once you click **OK** you will receive total stock of particular Item\_No which will be replaced with the existing stock of that Item\_No in the Corner Store.

**NOTE:** This option is for **overwriting** data in cornerstore, such as a new stock or new price. **If you want to ADD to existing stock, use the Add function.**

**Limitation:** If you try to replace the stock and the item is new then it will insert those records into Corner Store database with blank Item\_Name, Cost, Price, Dept\_ID, Tax\_Rate1 and Tax\_Rate2.

The screenshot shows the 'Inventory Express' window. At the top, there's a 'Select File' field with the path 'C:\Users\Whitney\Desktop\JobGen\FORM3.TXT' and a 'Select' button. Below it is a 'Select Field Set' dropdown menu showing '3. ItemNo, ItemStock' and a 'View' button. A note states: 'Selected file should also contain ItemNo and ItemStock Fields.' To the right of the 'Select' button is a 'Keyboard' button. Below these controls is a table with the following data:

	ItemNo	ItemName	Price	Cost	ItemStock	DeptId	Tax1	Tax2
▶	786510				50			
	7862511				12			
	7862512				50			
	7862513				12			
	7862514				10			
*								

At the bottom of the window is a row of buttons: 'Inventory Lookup', 'Search', 'Bulk Price Change', 'Update', 'Add', 'Help', and 'Exit'.

## Bulk Price Change

If you'd like to change the price of multiple items to be one price (Such as different varieties of cigarettes, different brands of soda, etc...) then you would use this feature along with Option 5.

Step 1: **Browse** for the Form5 file

Step 2: Select **Field 5 in the option**, then press **View**.

Step 3: Press **Bulk Price Change**

Step 4: In the New Price box, **enter the new price**.

The screenshot shows the 'Inventory Express' application window. At the top, there's a 'Select File' field with the path 'C:\Users\Whitney\Desktop\JobGen\FORM5.TXT' and a 'Select' button. Below it is a 'Select Field Set' dropdown menu set to '5. ItemNo', with a 'View' button. A note states 'Selected file should also contain ItemNo.' To the right is a 'Keyboard' button. Below these is a table with columns: ItemNo, ItemName, Price, Cost, ItemStock, DeptId, Tax1, Tax2. The first row has '7862510' in the ItemNo column. A 'Bulk Price Change' dialog box is open in the center, asking 'Enter price to be changed :' with '1.20' entered in the text box. The 'Select' button in the dialog is circled in red. At the bottom of the main window, a row of buttons includes 'Inventory Lookup', 'Search', 'Bulk Price Change' (circled in red), 'Update', 'Add', 'Help', and 'Exit'.

ItemNo	ItemName	Price	Cost	ItemStock	DeptId	Tax1	Tax2
7862510							
*							

**Bulk Price Change**

Enter price to be changed :  
1.20

Select Close

Inventory Lookup Search **Bulk Price Change** Update Add Help Exit

## Individual Quick Editing

A really great feature of On the Fly is being able to change different items at the same time. By scanning in just the Barcodes, you can look up a specific item by barcode, and you are able to change any of the items.

**Step 1:** press **Search**.

**Step 2:** A new window will pop up. Click **select** and select the **Form5 file**, select the Form5 field set.

Search

Keyboard

Select File

Select Field Set

Select

View

Item Number

Item Name

Cost

Price

Stock

Department

Tax

☐ Tax 1

☐ Tax 2

☐ Tax 3

Optional Info

☐ Food Stampable

Set Deposit Amount

Check Id

☐ Check Id #1

☐ Check Id #2

☐ Check Id #3

Update

Close

**Step 3:** Click on **View**. Everything should pop up on the left hand box. **Click on any barcode** to see the information filled in.

Search

Keyboard

Select File C:\Users\Whitney\Desktop\JobGen\FORM5.T

Select Field Set 5. Barcode

Select

View

Item Number

ITEM_NO
070137100881
070137000181
070137105299
070137100188
070137000235
070137105237
070137005292

Item Name black and mild apple u

Cost 0.5600

Price 4.50

Stock 0

Department Cigarettes

Tax

☒ Tax 1

☐ Tax 2

☐ Tax 3

Optional Info

☐ Food Stampable

Set Deposit Amount

0

Check Id

☐ Check Id #1

☐ Check Id #2

☐ Check Id #3

Update

Close

**Step 4:** You can freely edit the information then when you are done, click **Update** then **yes** and **ok**. You can then work on the next item(s).

Message

Do you want to update the detail of selected item ?

Yes No

Message

Item details have been updated successfully.

OK

**Limitation:** If you change the barcode here, it will create a whole new item with the information you posted.

**You now know how to use the HT630 to enter in information to CornerStore.**